



## Work in York – Training Board Quick Reference Guide

**Search By Keyword**

Search by Keyword...

**Event Type**

Job Fair       Info Session

Training

Cost

Time Commitment

Credential

Delivery Method

The menu on the left-hand side of the screen allows users to filter through different types of job and training events that will provide a large number of programs or a specific search based on selective criteria:

**1. Search Events by Key Words** - Allows you to search by event title, which provides you with a specific set of event postings that contain the identified key words.

**2. Search Events by Type** - Allows you to search for specific types of event postings (either job fairs, info sessions, or training events).

**3. Search Events by Cost** - Identifies events that are free or require a fee to participate in (5 categories ranging from less than \$50 to over \$500).

**4. Search Events by Time Commitment** - Allows you to search for the duration of the events (5 categories ranging from less than a day to over a month).

**5. Search Events by Credential** - Identifies events that require a formal training certificate, a post-secondary certificate or no credentials to participate in.

**6. Search Events by Delivery Method** - Allows you to identify events that are online, in person, or mixed online and in person.

Search Now

Click Search Now to begin your event search based on the selected criteria to find specific job and training events that are available out of the total postings.

To add a new event to the Training Board Guide, click Submit A New Opportunity to fill out a form with the program's details.

Submit A New Opportunity

## **Job Fit Program**

**Event Date:** July 20, 2022

**Hosted By:** [Learning Disabilities Association Of York Region](#)

**Cost:** \$60

**Delivery Method:** Mixed Online and In Person

**Credential:** Non-credential Training Program

**Time Commitment:** Over one month

**Once an event of interest is selected, read the brief description attached below to view the cost of the event, its delivery method, the required credentials, time commitment, and a quick description of the event. Click on the event's name in purple to view a more detailed version of the program, which includes details on how to sign up.**

*Find the words “All Tools” on the right-hand side of the web page to find additional job finding tools, career development tools and workforce development tools.*